

SCHOOL OF LEGAL STUDIES

PROGRAMME TITLE	LEVEL	SAQA ID
Paralegal Practice	N5	49598

PROGRAM DESCRIPTION

This program provides the foundation in the field of law necessary to obtain an entry level position as a legal assistant or paralegal in a law-related setting. The qualification focuses on the basic principles of law in combination with the skills that a paralegal needs to work with in the field of law. It equips the paralegal to provide support functions in law, firms, legal advice offices and the Department of Justice.

CAREER OPPORTUNITIES

- Assessor in criminal courts – The Department of Justice pays for services done. You have to enquire at your nearest/local Magistrates' Court.
- Mediator – contact the NPI (National Paralegal Institute), Family Life Centre, AFSA or IMSA
- Lay maintenance counsellor
- Debt collector
- Legal advisor

DURATION & MODE OF STUDY

- Full Time: Minimum 2 Years
- Part Time: Minimum 3 Years

ENTRY REQUIREMENTS

- Grade 12 - Matric,
- A senior certificate or
- National Certificate (N3) or a relevant Nated equivalent qualification

ADMISSION PERIODS

January and June every year

STUDY MATERIALS

The college must be consulted for cost and type of textbooks.

PRICING

For the current pricelist please contact the College.

EXAMINATION AUTHORITY

The examinations which hold twice a year are set and conducted on behalf of the Services SETA by the College.

CERTIFICATE & DIPLOMA ISSUANCE

Certificates of completion and Diplomas are issued to learners by the SASSETA on successful completion of each level.

ARTICULATION

The qualification obtained from this study can be used to apply to study further in any University or Higher education colleges in the country because it is nationally recognized qualification.

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DISCLAIMER NOTICE

The information contained in this FACT SHEET is accurate at the time of this publication. In the event of factors beyond the control of HillCross Business College occurring hence causing the contents of this fact sheet and or of the program to change, HillCross Business College will make frantic effort to formally notify current and affected learners. Meanwhile HillCross Business College will as much as possible ensure the intactness of the information contained herein.

Learner/Parent/Sponsor Assent	For Official Use
<p>I,....., herewith acknowledge that I fully understand the information contained herein based on the qualification stated within this context.</p> <p>Signature.....</p> <p>Name (Parent/Guardian/sponsor).....</p> <p>Signature (Parent/Guardian/Sponsor).....</p>	