



4th July 2023

COMMENCEMENT OF THE 2ND ACADEMIC SEMESTER OF 2023

Dear HillCross student,

Thank you for choosing to study with us.

The following information must be noted as part of your orientation;

1. Students will be registered by the Administration Department for this semester according to the program requirements, and progression rules.
2. Program information is available on the College's website: <https://www.hillcrosscollege.co.com>. Proof of registration will be available to be sent to students from the college administrator as soon as the semester starts on July 2023.
3. Please study and familiarize yourself with the following document:
 - Student Orientation Booklet - This booklet contains program-specific information, assessment and progression rules, and policies relating to your studies. Please find the booklet here: <https://hillcrosscollege.com/wp-content/uploads/2020/06/Basic-Students-Orientation-Information.pdf>
 - Online learning Student guide - This manual provides students with information on how face-to-face learning works. Please find the manual here: <http://www.hillcrosscollege.com/odl-guide>
4. The hard copies of the Study material (Book) for Online/Distance learning students will be sent via fast courier as soon as the academic semester commences fully by 17th July 2023. The address for receiving books must be forwarded via email to accounts@hillcrosscollege.com
NB: Students must include their full details when confirming their address for dispatch.
5. Students are required to send their picture (ID/Passport size) for their student cards as they will be dispatched together with their learning materials (Books). Pictures must be colored and should be sent to admissions@hillcrosscollege.com
NB: No learning materials will be dispatched if registration documents are incomplete, the study contract is not fully signed and no picture was sent for the student card
6. The Academic Calendar for the current semester will be sent to students when classes start.
7. Students are advised to ensure that their personal details are updated as soon as they change.
8. Detailed information on how online/distance learning works can be found below.

We wish you success in your academic journey with the College.

Thank you.

T. Khumalo

Thobekile Khumalo
Head,
ADMINISTRATION

ONLINE/DISTANCE LEARNING MODE OF STUDY: What you need to know.

1. Online/Distance learning is when you take classes online over the Internet instead of in a physical classroom.
2. When you study online/Distance, you achieve the same qualification as someone studying in the classroom at a college.
3. Please note that when you study via Online/Distance learning, you dictate the pace at which you study.
4. Students are expected to study (read) independently (on their own) and they are expected to communicate with their lecturer on any areas of study they have read but still require clarity on.
5. You may be part of a live or recorded online class.
6. You will be able to download the recorded classes from our online system at any time and at your convenience so you can re-watch and catch up with classes.
7. You will be able to upload assignments using the online system.
8. Learning materials (books) and study guides are delivered to students by fast courier. There is also an option for students to pick it up personally from the College.
9. Depending on your program of study, exams may be written online for some courses, while others will be written at the College or at other exam centers around the country.
10. Students are strongly advised to pay attention to the information as described in number 4 above.

What you need to study via Online/Distance Learning

- a) Reliable internet connection
- b) Laptop, Desktop, or tablet
- c) Email
- d) A good study environment
- e) Time management skill