



**PART TIME- TIME TABLE**

**MANAGEMENT STUDIES**

**2024**

<b>TIME</b>	<b>23/03/2024</b>	<b>REQUISITION PAPER</b>
<b>N4</b>		
09:00-11:00 am	Management communication	E.B.M N4 <b>25<sup>th</sup> March 2024</b>
	Catering theory	Sanitation and Safety <b>25<sup>th</sup> March 2024</b>
	Office practices	Public administrations <b>25<sup>th</sup> March 2024</b>
	Travel Services	Tourist Destination <b>25<sup>th</sup> March 2024</b>
11:30-13:30 pm	Nutrition and menu planning	Applied management <b>26<sup>th</sup> March 2024</b>
	Computer practices	Financial Accounting <b>26<sup>th</sup> March 2024</b>
	Computerized Financial System	Intro to financial accounting <b>26<sup>th</sup> March 2024</b>
	Medical Practice	Communication <b>26<sup>th</sup> March 2024</b>
	Information Processing	Personnel Management <b>26<sup>th</sup> March 2024</b>
	Travel Office Procedure	Public administrations <b>26<sup>th</sup> March 2024</b>
		Tourism Communications <b>26<sup>th</sup> March 2024</b>
		Marketing Management <b>26<sup>th</sup> March 2024</b>
<b>N5</b>		
09:00 – 11:00 am	Computer Practices	EBM <b>26<sup>th</sup> March 2024</b>

	Computerized Financial System	Personnel Management <b>26<sup>th</sup> March 2024</b>
	Food and Beverages	Public Administrations <b>26<sup>th</sup> March 2024</b>
	Information Processing	Tourism Communication <b>26<sup>th</sup> March 2024</b>
	Educare Didactics	
	Travel Office Procedure	
11:30 – 13:30 pm	Sales Management	Financial Accounting <b>27<sup>th</sup> March 2024</b>
	Cost Accounting	Catering Theory <b>27<sup>th</sup> March 2024</b>
	Applied Management	Labour Relations <b>27<sup>th</sup> March 2024</b>
	Personnel Training	Communication <b>27<sup>th</sup> March 2024</b>
	Office Practice	Educational Psychology <b>27<sup>th</sup> March 2024</b>
	Day Communication	Marketing Management <b>27<sup>th</sup> March 2024</b>
	Medical Practices	Public Relations <b>27<sup>th</sup> March 2024</b>
	Public Relations	Travel Services <b>27<sup>th</sup> March 2024</b>
	Tourist Destination	
<b>N6</b>		
09:00 – 11:00	Computer Practices	EBM <b>25<sup>th</sup> March 2024</b>
	Computerized Financial System	Personnel Management <b>25<sup>th</sup> March 2024</b>
	Food and Beverages	Public Administrations <b>25<sup>th</sup> March 2024</b>
	Information Processing	Tourism Communication <b>25<sup>th</sup> March 2024</b>

	Educare Didactics	
	Travel Office Procedure	
11:30 – 13:30	Sales Management	Financial Accounting <b>27<sup>th</sup> March 2024</b>
	Cost Accounting	Catering Theory <b>27<sup>th</sup> March 2024</b>
	Applied Management	Labour Relations <b>27<sup>th</sup> March 2024</b>
	Personnel Training	Communication <b>27<sup>th</sup> March 2024</b>
	Office Practice	Educational Psychology <b>27<sup>th</sup> March 2024</b>
	Day Communication	Marketing Management <b>27<sup>th</sup> March 2024</b>
	Medical Practices	Public Relations <b>27<sup>th</sup> March 2024</b>
	Public Relations	Travel Services <b>27<sup>th</sup> March 2024</b>
	Tourist Destination	

**N.B**

1. The assessments question papers stated as requisition papers must be requested by each candidate via the email at [examinations@hillcrosscollege.com](mailto:examinations@hillcrosscollege.com).
2. These assessments are regarding as take home and each candidates is only given 24 hours to submit.
3. Failure to submit the assessment on time will be regarded as irregularity and the candidate will be deemed absence.
4. Question papers must be requested as from 25<sup>th</sup> – 28<sup>th</sup> March 2024. Late submission will not be condoned.
5. For any inquiries kindly direct them to [examinations@hillcrosscollege.com](mailto:examinations@hillcrosscollege.com)