

04 July 2024

Dear New Student,

Welcome to HillCross College of Higher Education! We are delighted that you have decided to joining us as a student this 2024-2025 academic year. It is our pleasure to be part of your future shaping decision.

Kindly take note of the following important information regarding your first semester.

Orientation Day

Orientation for new students will take place from Monday, **8th - 9th July 2024 at 10am** prompt at the college premises. (Online students will receive a recorded session). During this sessions, students will get to understand more information about the college. Information about the various services and resources available to learners will be shared, and the session will provide a meet-and-greet opportunities with other students. It is important to note that, attendance at the orientation is **COMPULSORY** for every registered student.

Aptitude Tests Sessions

Every registered student must write the "**Aptitude Tests**" before the commencement of classes. These tests are compulsory for every student to help with the preparation of their mind for higher education studies. The tests will be held on the following dates;

1. Full-time students:

- Literacy skill - 10 July 2024 – 10h00am
- Numeracy skill – 11 July 2024 – 10h00am
- General skill – 12 July 2024 – 10h00am

2. Online Distance Learning students, all papers will be uploaded on the learning portal, students must ensure that they write and upload before the commencement of classes.

Student Card

Student card is compulsory for every registered student. Issuance of the card will be observed as follows;

- Online Distance learning students have to submit their colored picture (showing head and shoulder) to studentservices@hillcrosscollege.com with their full names, ID/Passport number, students number and the course of study.
- Full and Part time students will be issued their student card during the orientation and Aptitude Tests days, between 12:00 – 14:00pm

NB: Only students who have paid the student card fee and have submitted all the registration documents will be issued the student card. Card are issued on the same day it is applied for.

Timetables Issuance & Commencement of Classes

Classes for newly registered students will commence according to the following dates;

- 15th July for face-to-face Students
- 17th July for Online/Distance Learning students
- 20th July for Part-time students

Timetables for full time students will be issued on the last day of Aptitude Test session while part-time students will be issued on the 20th of July 2024.

Online Distance learning student's commencement of classes

Online learning students MUST note that the college offers recorded and summarized lessons on the portal. Therefore, they do not require timetable. They need to ensure that they answer and upload their Aptitude Tests answer sheets before they will be able to have access to the lessons/videos on the e-Learning Portal.

Online classes, video tutorials, assessments, and assignments for online students are available via the e-Learning Portal.

Below is what is required to effectively study via Online/Distance Learning:

- Reliable internet connection· Laptop, Desktop, or tablet
- Email
- A good study environment
- Time management skill

WhatsApp Group for Online/Distance Learning Students

The college offers Online learning students a platform through WhatsApp groups per module to interact with their lecturers and other students. Students must send out their WhatsApp numbers to academics@hillcrosscollege.com with their full names, students' number and their course of study.

Learning Materials (Books)

Learning materials are compulsory for all registered students. Learning materials are sold at the college for all programs of study. Please click on the link regarding information of learning material fee and process for online students <http://hillcrosscollege.com/online-books-price>

For more information regarding the above highlighted information, the College can be contacted via the contact details below;

Emails

info@hillcrosscollege.com - for general enquiries.

accounts@hillcrosscollege.com - for issues related to tuition fees, student accounts, etc.

studentservices@hillcrosscollege.com - for general student related issues.

examinations@hillcrosscollege.com - for exams related issues.

academics@hillcrosscollege.com - for academics related issues.

admin@hillcrosscollege.com - for admin related issues

WhatsApp Nos:

General College Administration – 081 068 8964

Academics/Examination – 064 053 2866

Student Accounts - 063 328 4005

Student Advisor – 060 523 3391